

Chapel Hill Primary School & Nursery

George Street,
Basildon,
Essex SS16 5NQ



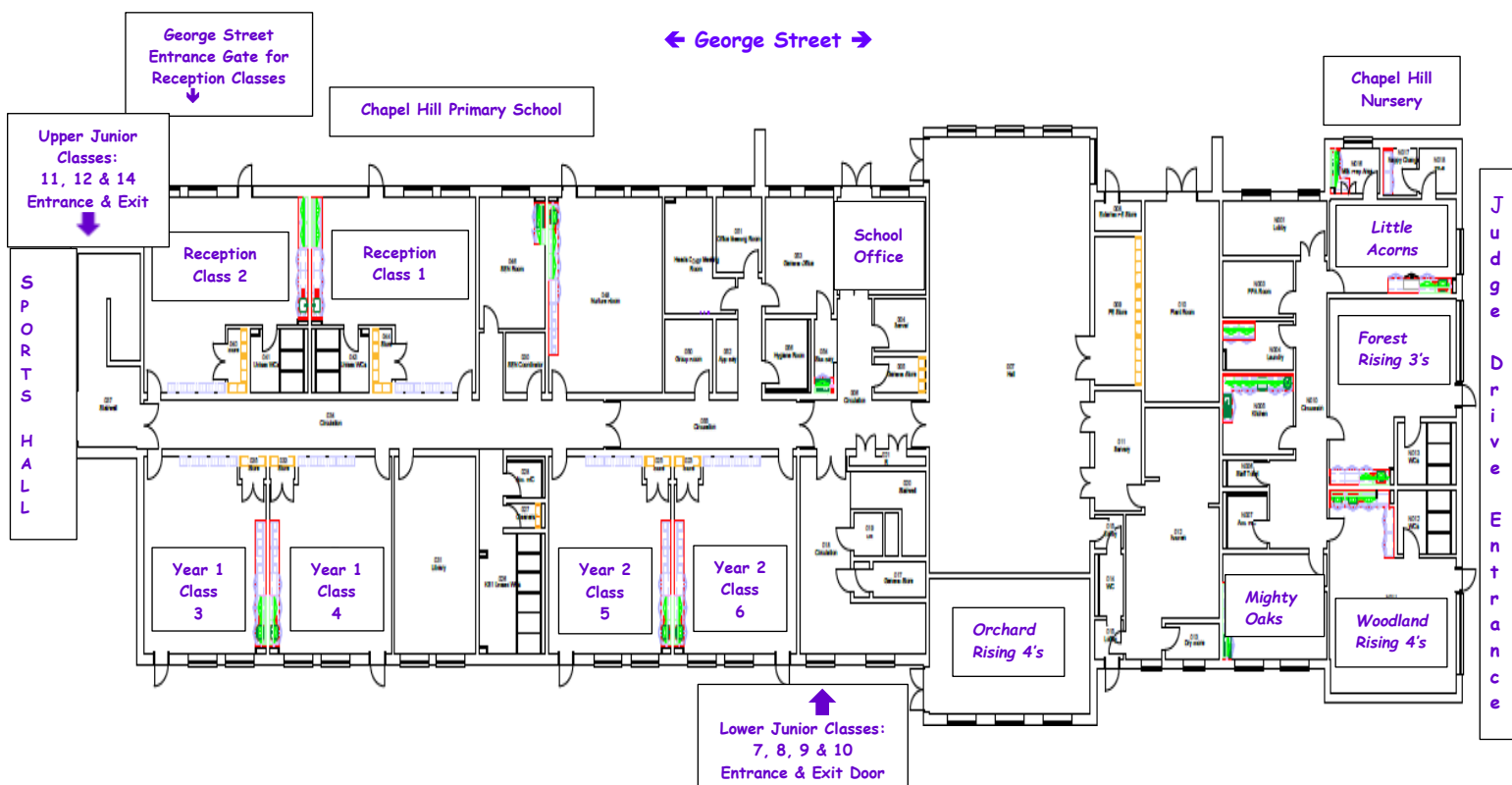
Telephone: 01268 474177 Website: www.chapelhillprimary.essex.sch.uk

Dear Parents & Carers

27th August 2026

Chapel Hill Drop-Off & Collection Arrangements September 2026

Yr Group & Class	Drop Off Time & Location	Pick Up Time & Location
Little Acorns & Mighty Oaks	Between 7:30am - 6:30pm Nursery (accessed via main walkway to school and then left onto Nursery path and ring for admittance)	
Forest, Woodland & Orchard (Rear)	8:30am - 2:50pm Forest, Woodland & Orchard external Classroom doors (accessed via entrance gate on Judge Drive & Nursery Gates).	
Reception Classes (Front of School)	Staggered Classroom entry from 8:30am via external Classroom door	3:00 External Classroom Doors of Classes 1 and 2 (enter and exit via entrance on the far right of the school along George Street).
Infant Classes (Rear of School)	Staggered Classroom entry from 8:30am via external Classroom door	3:00 External Classroom Door (entrance and exit via pedestrian entrance gates on either George Street or Judge Drive).
Year 3 & 4 Juniors (Rear of School)	Staggered entry from 8:30 via external Year 3 & 4 door & stairwell	3:10 Lower Junior children, who are not attending after-school clubs, will be led down to the Y3 & 4 door and released to parents.
Year 5 & 6 Juniors (Sports Hall Door)	Staggered entry from 8:30 via external Year 5 & 6 door & stairwell	3:10 Upper Junior children, who are not attending after-school clubs, will be led down to the Y5 & 6 door and released to parents.



Breakfast Club (7:30am - 8:30am)

Children attending Breakfast Club are dropped off at the Nursery and are escorted to their Classrooms by staff.

Tea-Time Club (between 2:50pm - 6:30pm)

Children attending Tea-Time club are escorted to the Nursery by staff and collected by parents from the Nursery door.

Best wishes,

Mrs S L Jackson
Headteacher